FAQ’S Health Information and Immunizations

When is the health information and immunization information due?
The Health History needs to be completed on MyBentley by July 1 for newly admitted full-time students who are incoming for fall classes, and January 15 for the newly admitted full-time students who are incoming for spring classes.

What is the definition of a full-time student?
All undergraduate students taking 12 credits or more are considered full-time. All graduate students taking 9 credits or more are considered full-time.

I’ve been a student at Bentley before and I took a leave of absence. Do I need to fill out the form again?
You will need to contact the Health Center to notify the office staff that you will be returning to Bentley. We will check to make sure we have an up to date form on file. If, at that time it is noted that your immunizations are incomplete, you will be notified what vaccines you will need.

What if I cannot submit my immunizations by the deadline of July 1/January 15?
We request that you make every possible effort to post your immunizations and health information on MyBentley and submit a hard copy of the Immunization Form, Tb Form if indicated, physical exam and emergency contact information. If you cannot submit the hard copy forms by the deadline due to a vaccine series not being complete or other circumstances, please submit as much health information as possible by the deadline or contact the Health Center @ 781-891-2222, or email mmccarthy@bentley.edu to explain your circumstance. Actual immunization records are accepted if they are signed by a health care provider.

I have submitted an athletic physical and form; do I still need to fill out the health information and immunization record to the Center for Health & Wellness on MyBentley?
Yes. The athletic department and Health Center require different information and do not share records.

Do college students need to have a Meningitis vaccine?
Yes, one dose of the Meningococcal vaccine is required in the last five years for all newly enrolled full-time undergraduates and graduate students who will live in campus housing. You do have the option of waiving this vaccine. You will need to submit a signed waiver form if you choose not to get the vaccine.

What if I cannot locate my immunization record?
You have several options to discuss with your clinician:

- You may be re-immunized. This will involve multiple vaccines given in multiple series.
- You may have your blood tests to determine immunity to Measles, Mumps, Rubella, Hepatitis B and Varicella. Please note that if the blood test indicates that you are not immune, you will need to be re-immunized. You must submit copies of the lab tests to the Center for Health & Wellness.
- If you do not have a record of Tetanus vaccine within the past 10 years, you will need to be re-immunized.
Are the immunizations offered at the Health Center?
The required vaccines will need to be administered prior to your arrival on campus with the exception of some of the series of vaccines that are given over a period of time. For example, if you begin the Hepatitis B vaccine series during the summer, you will be able to get the third vaccine here at the Health Center. Unless you are 19 years of age or younger you will charged for these vaccines and it will be your responsibility to seek reimbursement from your health insurance company. Some insurance companies may not provide reimbursement if they require immunizations be given by your own primary care provider.

What happens if I do not receive the required vaccines?
You will not be allowed to move into housing or attend classes. Failure to complete the required health requirements will also result in a health hold on your MyBentley account. This means that you will have a delayed check-in on move-in day and you will not be able to register/drop/add any classes.

Is anyone exempt?
All students must submit the health information and immunizations on MyBentley as well as submit hard copies of some required forms. Students may seek exemption from immunizations for medical and religious reasons. Medical exemption requests must be accompanied by documentation from a healthcare provider stating that the immunization is medically contraindicated. Religious exemption requests must be accompanied by the signed exemption form that immunizations are contrary to the student’s religious beliefs. If there is an outbreak of one of the diseases on campus, the student who has not received the immunizations will be asked to leave campus for up to two weeks. The form that is needed to complete the waiver is http://campus-life.bentley.edu/sites/campus-life.bentley.edu/files/u51/request%20for%20immunization%20exemption1.pdf.

The waiver for the Meningococcal vaccine can be downloaded from the Center for Health and Wellness website. If you are unable to get the vaccine before coming to Bentley and desire to get the vaccine once you arrive on campus, you must sign the waiver and submit it to the Center for Health and Wellness. Please contact us once you arrive to schedule an appointment to come in to get the Meningococcal vaccine.

Where do I mail the documents?

Bentley University
Center for Health & Wellness
175 Forest St
Waltham, MA 02452

Can I fax the form to the Health Center?
Yes, you can fax the completed documents to the Center for Health & Wellness @ 781-891-3443.

Please remember to make a copy of all forms for your own records.