

# UNDERGRADUATE PREREQUISITE WAIVER FORM

## STUDENT IDENTIFICATION

Name: \_\_\_\_\_ Bentley ID# \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Class Code: \_\_\_\_\_

Student Signature (required): \_\_\_\_\_

Effective Term:     Fall \_\_\_\_ Spring \_\_\_\_ Summer I \_\_\_\_ Summer II \_\_\_\_ Wintersession \_\_\_\_

### STUDENT RESPONSIBILITIES:

You are responsible for meeting all prerequisites, corequisites and class standing. Students who have not met the prerequisites for a course will be dropped from the course. If you do not meet the prerequisite and wish to remain in the course, you must complete this waiver form.

- If you know that you will be in violation of a prerequisite rule and you seek a waiver, please submit the waiver prior to registration to avoid registration problems.
- If you receive an e-mail from the Registrar's Office regarding a prerequisite violation, you must clear this violation within one business day or you will be dropped from the course.

### DEPARTMENT CHAIR PREREQUISITE WAIVER

Subject Code	Crse Number	Define requirement being waived	Department Chair Signature

### COURSE AWAY PREREQUISITE WAIVER

(Complete this section if you plan to meet the prerequisite by taking a course at another institution.)

Subject Code	Crse Number	Define requirement being waived (Course or CC)	Course Away Course	Course Away School
e.g. GB	301	EC 112	ECON 102	UMASS Boston

Students must complete a Course Away form and submit it for approval to the Office of Academic Services. All Course Away Waivers will be verified prior to the start of the Bentley courses listed above. **If you do not have an approved 'Course Away' form on file with the Registrar's Office, you will be dropped from the course.**