

Registration Dates & Availability

REGISTRATION HOLDS: You will **NOT** be able to register for courses if there is a **hold** on your Bentley account. Holds can be viewed in Banner Web under the [Registration Status](#) link in *Courses and Grades*. **It is the student's responsibility to have the hold removed. All applicable registration deadlines apply and no exceptions will be made.** Department chairpersons and faculty members are not able to permit registration after the deadlines if the student has, or had, a registration hold.

April 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 UG DAY Summer Registration begins at 9:00 am	2 UG Fall Registration Group 1 only . Once you register you will be able to access the system until 11:59 pm	3 UG Fall Registration Group 2 only Once you register you will be able to access the system until 11:59 pm Add/drop Group 1 can also access only 5:00 pm - 11:59 pm	4 Add/drop Group 1 & 2 only 5:00 pm - 11:59 pm	5 Add/drop Group 1 & 2 only 5:00 pm - 11:59 pm	6 Add/drop Groups 1 & 2 only 8:00 am - 11:59 pm through Monday, April 8
7 Add/drop Groups 1 & 2 only	8 Add/drop for Groups 1 & 2 closes at 11:59 pm	9 UG Fall Registration Group 3 only Once you register you will be able to access the system until 11:59 pm Add/drop All Groups 5:00 pm - 11:59 pm	10 Add/drop ALL Groups 5:00 pm -11:59 pm	11 Add/drop ALL Groups Add/drop opens on a 24 hour basis starting at 9:00 am (today) and closes, Friday, May 17 at 11:59 pm	12	13
14	15 Patriot's Day, No Classes all schools; Administrative Offices Closed	16 Class code 1-5 can add a 6th class with a GPA of a 2.7 or higher	17	18	19	20
21	22	23	24	25	26	27 Spring Day

UG Day Fall 2019 Registration Date & Time Assignment Policy:

Group 1: Current & Rising Seniors Total Credits (Spring 2019 registration + total earned) = 81+ Includes Official Class Codes of 8, 7, 6, 5	Group 3: (Spring 2019 registration + total earned) = 0 – 50.5 Includes Official Class Codes of 4, 3, 2, 1
Group 2: Current & Rising Juniors Total Credits (Spring 2019 registration + total earned) = 51 – 80.5 Includes Official Class Codes of 6, 5, 4, 3	

Registration Priority FAQs

- **Fall 2019 Alpha breakdown order: M-Q, R-Z, A-E, , F-L,**
- **How is my registration DAY determined?**
The day you register is determined by your number of **registration credits**, which is the total of **credits already earned + current semester enrolled credits**. See boxes above for details.
- **How is my registration TIME determined within my day?**
The highest **class year*** within a day will be assigned the earlier times. Within that class year, the alphabetic grouping is then given priority. Within the alphabetic grouping the assignments are randomly generated. **Class year (first year, 2nd year, 3rd year, and 4th year) is based on earned credits and does not include your current spring 2019 registration credits.*

Course Selection Requirements & Responsibilities

No student will be permitted to stay enrolled in courses unless all **prerequisites, concurrent prerequisites** and **class standing requirements** have been satisfactorily fulfilled. Students who register for courses and do **NOT** meet all course requirements may be dropped from the course with or without notice.
 Course prerequisites are listed in the schedule <https://my.bentley.edu/web/guest/course-listings>. Additional information can be found in the *Registration Information & Regulations* and *Academic & Curriculum Information* sections of this booklet.
If you have questions, please consult your advisor if you are a first-year student. Otherwise, consult Academic Services.