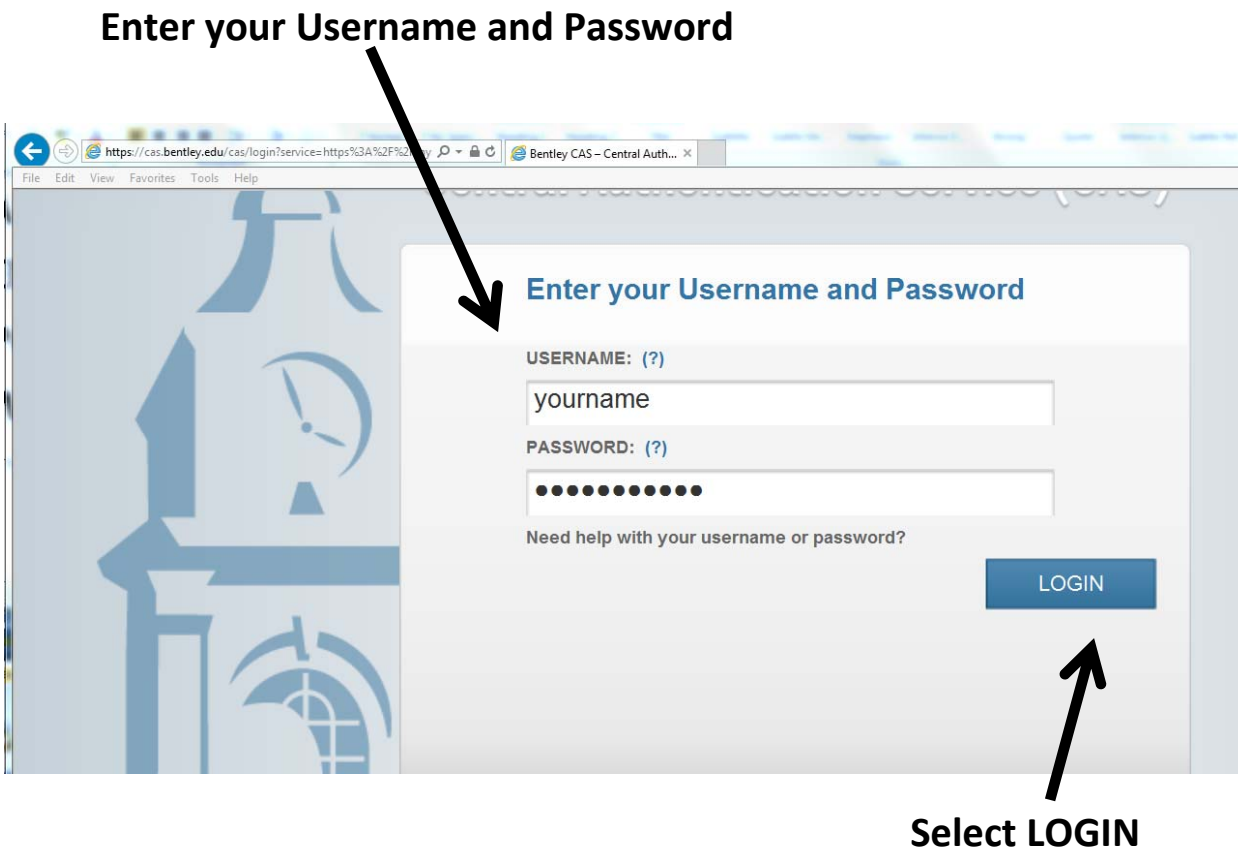
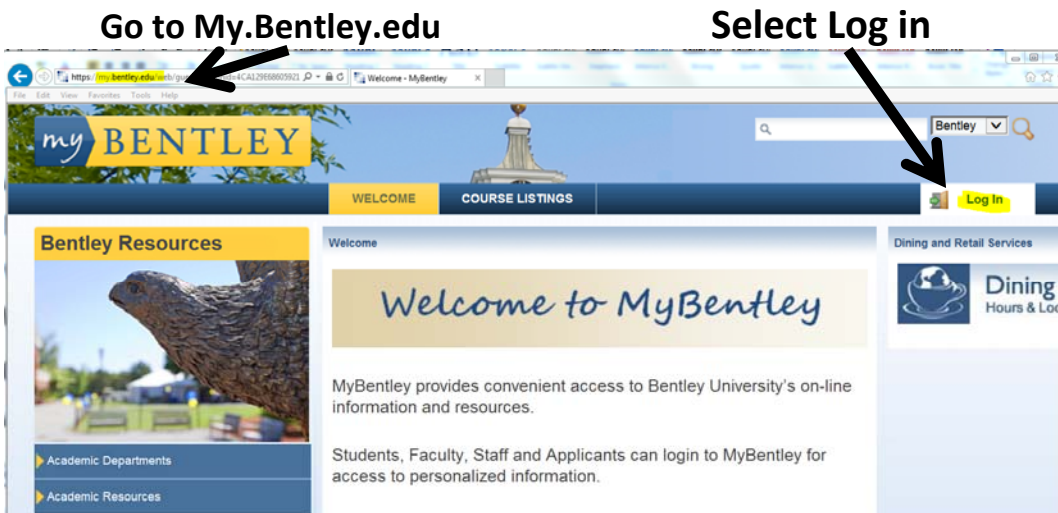
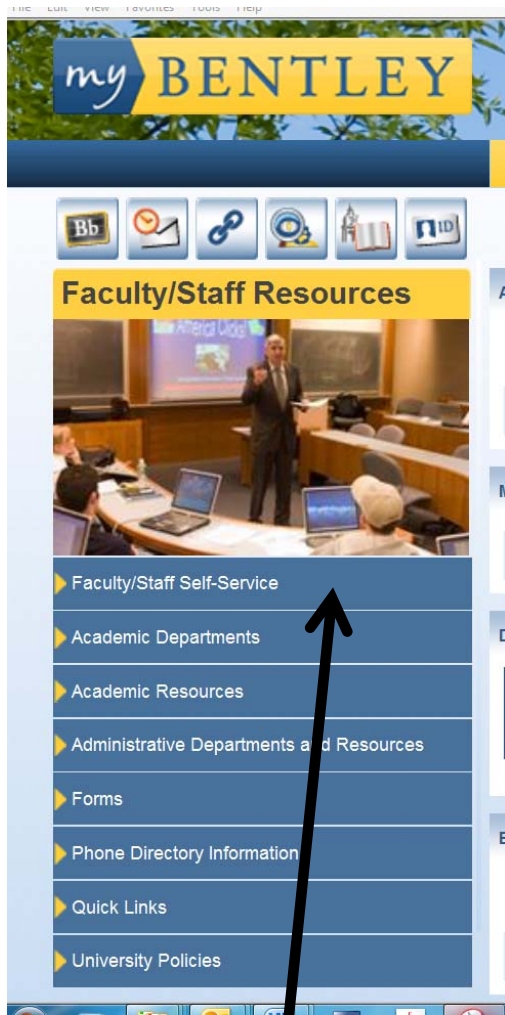


**\*\*\*\*IMPORTANT\*\*\*\* FACULTY- STAFF DECAL INSTRUCTIONS**

**ALL PARKING DECALS MUST BE ENTERED INTO THE BENTLEY PORTAL PRIOR TO COMING TO THE CARD OFFICE TO PICK UP YOUR DECAL**

**To reach the parking decal registration portal use the following steps:**





**Select "Faculty/Staff Self-Service" and then select "Request Parking Decal"**

# Complete the form and select "Submit" at the bottom of the form

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Name:

Decal Eligible for: Staff

**STUDENTS:** Effective at the start of the fall semester, the University will be assessing an annual parking fee that will be charged to your student account.

Residents - \$62.50 per semester

Commuters - Undergraduate Day \$37.50 per semester

Part-Time Evening and Graduate \$25.00 per semester

Please enter the following information about your vehicle:

Vehicle Make:

Vehicle Type:

Vehicle Color:

Vehicle Year:

Vehicle State of License:

Vehicle License Plate:

By submitting this request I agree to abide by the parking rules and regulations established by Bentley University. I further understand that I am fully responsible for the vehicle to which my decal is affixed and that any violation of these rules and regulations may result in my vehicle being ticketed and/or towed at my expense and that repeated or extreme violations may result in the revocation of my privilege to operate and park a motor vehicle on Bentley University property.

For more information on Parking Policies please click: [CampusPoliceParking](#)

You do not need to print out the receipt that is generated but you must bring your Bentley ID, a valid driver's license and valid registration for any vehicle you are registering.